

**GEORGE RANCH COMMUNITY ASSOCIATION**  
**Application for Architectural Alterations**

Please deliver completed form and requested attachments to:

George Ranch Community Association  
Architectural Control Committee  
c/o \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_  
email: \_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Date Submitted: \_\_\_\_\_ Telephone # \_\_\_\_\_

Email: \_\_\_\_\_

Process Category (see Building Guidelines) (circle):      A    B    C    D    E    F

Description of request for change/additions (add additional sheets if necessary)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List those Setbacks Required (if any): \_\_\_\_\_  
\_\_\_\_\_

Projected Start Date: \_\_\_\_\_ Projected Finish Date: \_\_\_\_\_

I will be using a Design Professional:      \_Yes      \_No  
If yes, name, address & area of expertise (Architect, Engineer, Landscaper Designer/Architect,  
etc)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

County permit:                      \_Obtained                      \_In Process                      \_Not required

Proposed Contractor Information: License No. \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**SUPPORTING DOCUMENTATION:** See attached schedule of required supporting documentation, depending on which Processing Category applies. An Application will not be complete until all required documents have been received.

**PLAN CHECK FEE:**

**For Categories A, C, or E:** Include your check, payable to the George Ranch Community Association, in the amount of \$500. For Category D check required if requested by ACC.

**For Category B:** Include your check, payable to the George Ranch Community Association, in the amount of \$1,000.

**NOTICE TO OWNERS:**

Your proposed improvements may require a permit from the County Building Department. You or your contractor should check with the County Building Department about permit requirements before starting any work.

The Architectural Committee will make every effort to respond to the request within 45 days. You will receive written notification. It is recommended that you retain copies of the approved requests in the event you sell your property.

**AGREEMENT BY APPLICANT**

I/we assume responsibility for any and all work to be performed. This includes (1) conformity of completed improvements to the plans and specifications as approved by the Association, (2) completion within any time limitations projected or imposed and (3) assumption of responsibility for any future consequence that may adversely affect neighbors, Common Area and/or the Association. I/we confirm that we have read the CC&Rs and Building and Design Rules and agree to be bound by them.

\_\_\_\_\_  
Owner's Signature

Date: \_\_\_\_\_

**ACC RESPONSE:** Date of receipt of COMPLETE Application \_\_\_\_\_

\_\_\_Approved \_\_\_Denied \_\_\_Conditionally Approved

Date of Response to Applicant \_\_\_\_\_

## **SUPPORTING DOCUMENTATION REQUIRED:**

### **Category A:**

Mark approximate boundary of proposed envelope using stakes and tape.  
Two copies of survey map at 1"=20' or larger showing location of envelope and topography and tree sizes and locations within and in the immediate vicinity of the proposed envelope. Map to show proposed location of any improvements.

### **Category B:**

Two copies of each of the following items:

Site plan at a scale of 1"=20' or larger showing:

- Topography at a contour interval of 2' or less within the immediate vicinity of the building envelope, the existing or proposed septic leach field, and in all areas where improvements are proposed.
- Building envelope
- Access and parking
- Footprint for all structures
- Schematic landscaping outside building envelope, if any, within 100 feet of centerline of road.
- Location of all living trees within and in the immediate vicinity of the building envelope and driveway having a height of 6 feet or more and a diameter of more than 6 inches measured one foot above ground level.
- Trees proposed to be removed.
- Drainage and utilities locations

House and accessory structure elevations at a scale of 1/8" or 1/4" = 1 foot

Materials and color samples for exterior finishes.

Road condition to be documented prior to commencement of work.

### **Category C:**

An accurate drawing, with the project located on the survey base map prepared for the Lot, including (as applicable)

Dimension all modifications so as to accurately locate the proposed modification as it relates to all property lines and set-backs

Elevations, sizes, heights and details

Product specifications, materials, colors, finish, samples, product brochure (ACC may also request additional information such as that listed for Category B above.)

Road condition to be documented prior to commencement of work.

### **Category D:**

Mark trees to be removed or pruned with colored plastic tape

### **Category E:**

Two copies of planting and/or construction plans, including (as applicable)

Dimension all modifications so as to accurately locate the proposed modification as it relates to all property lines and set-backs

Elevations, sizes, heights and details

Product specifications, materials, colors, finish, samples, product brochure

Names of plants and trees

**ADDENDUM B  
APPLICATION CHECK  
LIST**

Examples of requests received by the ACC, and the type of application required

**Category A**

Building Envelope Relocation or Adjustment

**Category B**

Construction of a home (Note: See ACC with regard to siting a port-o-potty and parking of construction or crew vehicles)

Tree removal for home  
construction Grading for  
construction  
Exterior lighting

**Category C**

Change of exterior finish (e.g. paint,  
trim) Height Variance

Garage

Pool or pond

Solar (on roof, in building envelope, outside building  
envelope) Location of propane tank

Hardscape including walls or  
fences Gates or entryways

Accessory Structures including but not limited to cabana, shed, deck, tank, stable or barn,  
gazebo, tree house or play structure, zipline, court (e.g. bocce, tennis, sports etc.), fire pit,  
flag pole, owlbox, basketball hoop, antenna or satellite dish

Grading for accessory structure

**Category D**

Tree maintenance: for dead tree email ACC with picture to identify tree to be  
removed; for trimming work or removal of a dying tree application and written  
approval is required

**Category E**

Landscaping including within the building envelope at home construction; within 100 feet  
of the center of a road; exception approval for landscaping outside the building envelope  
(see ACC, typically not permitted)

Driveway, paths, paving

Accessory structures including but not limited to  
bridges Fenced garden